

**Minutes**  
**Energy Committee Meeting**  
May 18, 2009

**Attendees:**

Ron Slocum, Wayne Bracy, Jason Dubrow, Lee Richmond, John Stevens

**Opening**

The meeting was called to order at 7:00 PM  
Minutes of Apr 21 meeting were approved as submitted.

**Old Business, Reports**

**1. Donation of Kill-A-Watt meters**

Stevyn Dodd reported earlier that he had contacted P3 International about donating 2 meters. No reply yet.

**2. Watt/hour meter program in Syracuse NY.**

As the program is now underway it was voted unanimously that that this task is no longer needed and is deleted.

**3. Energy Comm. Webpage.**

Plans and options to get the page up were discussed. Lee R. and Ron S. will work together with George H. to refine the design. The primary need is page content: subjects we want to appear and tabs for categories. Members are requested to input this information over the next couple of weeks so Lee, Ron and George can have a page design ready for approval at the next meeting. We would like to have the page up and running by mid-July so residents will have access to tools and information before the next heating season and to create momentum and familiarity in the Town.

Members are encouraged to use the new interim forum if possible (see item 11, Committee Forum below) to input their ideas as the forum helps keep inputs organized in a string.

Some graphics design will be needed. We can pay a service to do this or use a generic template. If the paid route is taken, and as the Committee has no money, we will need to either get a grant (John S. will pursue this) or allow advertizing. John S. will discuss the advertizing approach with the Selectmen. .

**4. Mission statement.**

John S. and Lee R. presented the final draft which was approved unanimously. It reads:

**Mission Statement**

The Mission of the Dunbarton Energy Conservation Committee as established by the Town of Dunbarton, NH, is to encourage and support the practical application of energy efficiency and sustainable energy, in both town buildings, equipment and vehicles and individual residences and vehicles, in order to lower energy costs and reduce carbon emissions.

We will:

- Seek opportunities for cost effective energy efficiency and sustainable energy applications.
- Solicit energy related requests and suggestions from the Town and Residents.
- Provide easily accessed practical and trustworthy conservation and sustainable energy information and guidance to the Town and Residents.

**5. Energy audit for school and town buildings**

John S. introduced the quotes which were reviewed by members present. As some Members were unable to open the quotes previously sent as zipped files, John S. will poll the Members to check access and send copies as needed. The Members will review the quotes and vote at next month's meeting on which to recommend to the Selectmen and School District. John S. will continue to follow funding availability through PUC and Office of Energy and Planning to find out when to apply and through which agency. The PUC and EOP are still in developing this information. Grant applications will be on a competitive basis considering which have the highest return of grant investment, it is unclear at this time as to how this will apply to energy audit grants. John S. will follow this also.

**6. Single stream Recycling Comm.**

No new information at this time

**7. Investigate turning off town street lights.**

It was voted unanimously to delete this task as most of the few streetlights in town have already been turned off.

### **8. Energy related books for Library.**

John S. reported that the library has ordered 5 of the books on the list submitted and has made a list of energy related books already in the library. The list will be added to the new webpage. Funding is needed to order more books. John S. has forwarded funding availability information to the Library: the next grant opportunity is in the fall.

### **9. School CIC ice dam issue**

John S. will attend the next school CIC meeting on 6/26 to follow developments.

### **10. User guide for Kill-A-Watt meters**

Lee R. reported that the meter with the laminated instruction sheet has been delivered to the Library. Lee will update the instructions to add a note that the meter should be used on loads of 15 amps maximum. (the meter is evidentially safe at higher amperage but will not report data on over 15 amp loads)

### **11. Committee forum, resource library**

Ron S. reported he has researched and tested a few approaches; the final selection depends on the webpage format the Members decide on at the next meeting. Both the forum and library will be available to all on the webpage. In the interim, Ron has set up a Yahoo user group for Members use. A forum is more organized than e-mails as subjects are organized by string to better enable discussion and retrieval. The forum group is registered a "Private" with no searchable title criteria to the outside world. Access is through registering only. Note that this is a discussion tool only, votes to decide matters will be taken only at regular meetings. Ron will e-mail the sign-up link and instructions to members. Members present voted to proceed with the interim forum.

### **12. Committee structure**

John S. reported that Committee *operation* is defined by state RSA Right-to-Know statutes, (Stevyn D. supplied) and the Town's Ethics code. No information defining the actual Committee structure (officers requirements, etc) has been found yet.

## **New Business**

### **1. Town and School energy audits vendor selection**

To be voted on at the next meeting, Members will review by then. Discussion / questions should be done through the member forum wherever possible.

### **2. From Committee forum.**

#### **a. Kill-A-Watt display for library**

Lee R. will follow up with a possible display. Space is limited at the Library so it may take the form of a wall hanging or shelf.

#### **b. Energy table at town office**

The Town Hall 100<sup>th</sup> anniversary table currently occupies the space but it will be available for the Energy display after the anniversary. It was stated that notice of the new webpage notice would be included as well as notices at the Transfer station. John S. will find appropriate leaflets / handouts (government pub's) for the display.

c. June 20 Energy Committee conference. Members please respond to John S. if they are going as there is a multiple persons discount.

**Public Comment:** None

**NEXT MEETING: Monday, June 15, 7:00 at the Town Office.**

Meeting adjourned at 9:17 PM.

Respectfully submitted: John Stevens